

**Chief Administrator's Report
By CAO Stéphane Cyr
September 19, 2018**

PROJECT FILES:

Church Point Sewer Treatment Plant (\$198,628)

- No new developments since May 2018.
- Work on SCADA system expected to commence October / November 2018.

Sewer Extension – John Thibodeau Road (\$607,000)

- Previously identified deficiencies have been addressed and the system is now operational.
- Riverside Lobster International is now hooked into the system.
- Project is complete.
- Waiting on remaining invoices to submit final claim and other necessary documentation to ACOA.

Clare 250th (\$117,300)

- Relocation of outdoors stage at Rendez-vous de la Baie has commenced. This will allow the community to make much better use of an under-utilized asset.
- Clare 250th Fall activities include:
 - Outdoor concert with Kenneth Saulnier (at new stage location) on October 12th
 - Celebration of the 40th anniversary of the song “Saulnierville Station” at the sign location on October 13th.

Cultural Hub Project (\$270,000)

- Installation of automatic door opener remains (interior doors). All other interior work is complete.
- Base for sign has been poured. Awaiting installation by supplier.

Cape St. Mary Lighthouse (\$167,025):

- Landscaping around the monument and picnic area is complete
- Flag pole to be installed this week.
- Cladding around base of monument and cement slab (next to lighthouse) to commence shortly.
- Follow-up required with NSTIR regarding potential paving project.

St. Bernard Fire Department:

- Project is nearing completion.
- A few minor items remain relating to plumbing, heating and the alarm system.
- Anticipated completion date (including pavement) is September 28, 2018.

Clare Veterans Centre:

- RFP closed on July 16, 2018
- Bid price was substantially over budgeted amount of \$65,000
- Project is being re-tendered with a closing date of October 22, 2018

Major Point Road:

- No new developments. See Council minutes from May 16, 2018.

Gran Fondo:

- As of September 18, 2018, we have 996 registrations including approximately 204 (20%) from out of province. Also, of the 996 registrations, 50% are first timers.
- Registration for the mini-fondo is now open (ages 5-12). 83 participants have registered thus far. Goal is 100 participants.
- Overall, registrations are trending 60-70 ahead of last year.
- In terms of accommodations, things are going well.
- Bridge a Mavillette is being worked on. NSTIR has stated it would be finished in time.
- Currently have roughly 170 volunteers. Others wishing to volunteer are certainly welcome.

Meteghan River Sewer Extension

- Outfall pipe has arrived and is stored onsite. Installation planned for Spring 2019.
- New pump with VFD has been ordered. Expected arrival date – October 1, 2018 with installation shortly thereafter.
- Waiting on remaining invoices to submit final claim and other necessary documentation.

Rural Internet

- Expression of Interest (EOI) was closed on June 29, 2018
- Currently pursuing formal discussions with Mainland Telecom Inc.
- Where possible, we're looking at fiber to the home. In lesser populated, more remote areas, we'll likely have to rely on wireless.
- At the moment, the exact routes for fiber haven't been finalized. We are however looking at substantial coverage.
- A press release will be issued shortly

CMA 2024

- The working group met on September 17, 2018 to review RFP and brainstorm around potential themes
- Members for Clare include:
 - Larry Peach – Tourism Manager, Municipality of Clare
 - Clint Bruce - Professor, Research Chair on Acadian and Transnational Studies, Director - Observatoire Nord/Sud
 - Natalie Robichaud – Executive Director, la Société acadienne de Clare
 - Daniel LeBlanc – Artistic Director, Festival acadien de Clare
- RFP to be released with a closing date of October 10th. Start-up meeting with chosen consultant/firm to be held the following week.
- Still awaiting word on funding application from the Office of Acadian Affairs and Francophonie.

FINANCIAL:

- As of August 31, 2018, the Municipality has recorded \$8,179,338 (91%) in revenues versus \$3,660,586 (41%) in expenses, for a net income of \$4,518,752 (50%).
- As of August 31, 2018, the Municipality has a balance of \$4,250,765 in its operating fund, \$198,520 in its capital fund and a total reserve balance of \$3,187,310
 - Operating reserve - \$443,596
 - Capital reserve - \$1,763,939
 - Landfill closure reserve - \$321,026
 - Gas tax reserve - \$658,749

INTERNAL:

- **Meetings of note since July 18, 2018:**
 - NSHA – MOA re: Family Practice Nurse – August 30, 2018
 - Meeting with Auditors – September 7, 2018
 - Public Hearings – Nova Scotia Electoral Boundaries Commission – September 8, 2018
 - Police Advisory Board – September 10, 2018
 - Audit Committee – September 10, 2018
 - Meeting with NS Municipal Affairs, NS Communities Culture & Heritage, and Acadian Affairs and Francophonie – September 12, 2018
 - CMA 2024 – Bid Document Committee – September 17, 2018
 - By-law Committee – September 18, 2018
- **Upcoming Meeting/Event Dates:**
 - CNSOPB (re: BP Drilling Project) – September 27, 2018
 - Gran Fondo – September 22-23, 2018
 - NSFMM Workshop – Rural Internet – October 11, 2018
 - FANE AGM – October 19-21, 2018
 - NSFMM Workshop – Trade and International Relations Implications for Nova Scotia’s Municipalities – October 25, 2018