

Chief Administrative Officer's Report
By CAO Stéphane Cyr
November 21, 2018

PROJECT FILES:

Church Point Sewer Treatment Plant (\$198,628)

- No new developments since May 2018.
- Work on SCADA system expected to commence October / November 2018.
- **No new developments. See Council minutes from September 19, 2018**

Sewer Extension – John Thibodeau Road (\$607,000)

- Previously identified deficiencies have been addressed and the system is now operational.
- Riverside Lobster International is now hooked into the system.
- Project is complete.
- Waiting on remaining invoices to submit final claim and other necessary documentation to ACOA.
- **No new developments. See Council minutes from October 17, 2018.**

Clare 250th (\$117,300)

- Waiting on contractor to complete relocation of outdoor stage at Rendez-vous de la Baie. Completion date currently unknown.
- Unveiling of the Business Wall of Fame to be held at 6:30 pm Monday, November 26th at the Entrepreneurship Centre. This event is being hosted in collaboration with the Clare Chamber of Commerce.
- Christmas Tree Lighting to be held at the Clare Veterans Centre on Saturday, December 1st, from 2:00 pm to 4:00 pm. This year's ceremony will also recognize Clare's 250th anniversary.
- Looking at the possibility of hosting a final Clare 250th activity in December. This however will require snow and as such, will only be confirmed at a later date.

Cultural Hub Project (\$270,000)

- **No new developments. See Council minutes from October 17, 2018**

Cape St. Mary Lighthouse (\$167,025):

- Federal funds have been spent and the related work completed.
- Items to be completed using remaining provincial funding:
 - Wood cladding and crush gravel around base of monument
 - Wood cladding around cement structure (next to lighthouse)
 - Concrete walkway from picnic shelter to parking lot
 - Wood shelter and concrete slab for washrooms (port-a-potties)
 - Caps on wooden posts (60)
 - Solar lighting for monument
- Provincial funding must be spent prior to March 31, 2019 and with the onset of winter, time is of the essence.

St. Bernard Fire Department:

- Minor carpentry and electrical work to be completed this week. Electrical is related to the generator.
- Hardware for the front door to be replaced in order to be compatible with the alarm system.
- NS Power is scheduled to complete their final inspection on Wednesday, November 21st.
- Planning to issue Final Occupancy Permit on Friday, November 23rd.

Clare Veterans Centre:

- Previous RFP closed on July 16, 2018
- Bid price was substantially over budgeted amount of \$65,000
- Project was re-tendered with a closing date of October 29, 2018
- Three bids were received. To be discussed under New Business
- Staff currently sourcing price estimates / quotes for larger infrastructure project

Major Point Road:

- **No new developments. See Council minutes from May 16, 2018.**

Meteghan River Sewer Extension

- Outfall pipe has arrived and is stored onsite. Installation planned for Spring 2019.
- New pump with VFD have been installed. Start-up complete.
- Polymer system training (geotube, wasting of sludge) has been completed.
- Waiting on remaining invoices to submit final claim and other necessary documentation.

Rural Internet

- **No new developments. See Council minutes from October 17, 2018**
- Currently pursuing formal discussions with Mainland Telecom Inc.
- Where possible, we're looking at fiber to the home. In lesser populated, more remote areas, we'll likely have to rely on wireless.
- At the moment, the exact routes for fiber haven't been finalized. We are however looking at substantial coverage.
- A press release will be issued shortly

CMA 2024

- Press release was issued and subsequently picked up by CJLS, the Courier and the Tri-County Vanguard. CBC also reached but has yet to report on the region's efforts.
- Facebook page to be launched shortly.
- Partner organizations have already shown interest in supporting the event.
- Public consultations to be held in Argyle and Clare on December 11th and 12th respectively. Both sessions will be a "5 à 7" format. The Clare session will be held at the Clare Veterans Centre.
- Martin Théberge, Alain Muise, Chris Frotten and I will commence work on a draft budget for presentation to both respective Councils.
- Request for letters of support will be going out shortly to various groups and organizations.

FINANCIAL:

- As of October 31, 2018, the Municipality has recorded \$8,464,052 (94.4%) in revenues versus \$6,357,646 (70.9%) in expenses, for a net income of \$2,106,406 (23.5%).
- As of October 31, 2018, the Municipality has a balance of \$1,393,086 in its operating fund, \$115,710 in its capital fund and a total reserve balance of \$3,796,318
 - Operating reserve - \$444,709
 - Capital reserve - \$2,369,375
 - Landfill closure reserve - \$321,832
 - Gas tax reserve - \$660,402

INTERNAL:

- The Municipality of taken possession of l'École Saint-Albert as of November 1, 2018. An RFP is being prepared to determine the possible future use of the site. The document remains in draft form and will be presented to Council at the Council-in-Committee meeting on December 5, 2018 for its review and consideration, prior to being released.
- A draft sub-division by-law has been prepared and will be reviewed and discussed at the By-Law Committee meeting scheduled for Wednesday, November 28th. The Municipality's Solicitor, Lynette Muise will be in attendance. If the Committee is satisfied with the content of the proposed by-law, it will be presented to Council for 1st reading in December.
- Discussions with the Province of Nova Scotia to recognize the Municipality of Clare as a bilingual municipality are progressing well and remain very positive. Following a request from Mark Bannerman (Office of Acadian Affairs) and Mark Peck (Department of Municipal Affairs), the Municipality has provided a breakdown of the incremental costs incurred to offer its services in both official languages. It should be noted that this was not a comprehensive list largely in part to the difficulty of quantifying several intangible costs inherent in the Municipality's bilingual service delivery model. Mr. Bannerman was thankful for the list and remains optimistic (confident) in the Province's ability to assist the Municipality in its efforts going forward.

- **Meetings of note since October 17, 2018:**
 - FANE AGM – October 19-21, 2018
 - Doctor Recruitment Committee – October 22, 2018
 - NSFM Workshop – Trade and International Relations Implications for Nova Scotia’s Municipalities – October 25, 2018
 - Interview with Donalee Moulton (Quantum Communications) – The focus of the article is on projects led by OLMCs that have received support from ACOA. October 30, 2018
 - Grand Opening of US-A Library – November 2, 2018
 - NSFM Fall Conference – November 6-9, 2018
 - CDENE – Acadian/Francophone Councillor Reception – Nov. 6, 2018
 - MLA Lisa Roberts – NDP Health Critic – Meeting/Tour to discuss the CHC – November 13, 2018
 - Appreciation Supper for Dr. Mazerolle – November 13, 2018
 - Appreciation Supper for Gran Fondo Committee – November 15, 2018
 - St. Bernard Fire Department Banquet – November 17, 2018